



Department of Integrative Care Arts in Medicine

Applications must be received at **least two weeks prior to preferred date of scheduled visit**

Email page 1 of this application to: Christine Neugebauer, Manager, Integrative Care
Christine.neugebauer@stjo.org

Application Date	
Group Name	
Contact Person	
Phone	
Address	
City, State, Zip	
Email	

Number of Participants in your group (reminder: our theater space is small): _____

Preferred Date(s) for Visit (please note, we are unable to accommodate weekend visits at this time):

1st Choice:

Date: Click here to enter text.

Time: Click here to enter text.

2nd Choice:

Date: Click here to enter text.

Time: Click here to enter text.

3rd Choice:

Date: Click here to enter text.

Time: Click here to enter text.

Program Description (please type in responses)

Length of Performance	
Prep Time Needed & Requests (e.g., music stands, audio needs)	
Description of performance	

By signing below, your group has read the attached guidelines and policies and therefore agrees to follow them during your visit to Covenant Children’s Hospital. You understand that failure in doing so will result in your group not being able to return to Covenant Children’s for future visits.

Signature: Click here to enter text.

Date: Click here to enter text.



GENERAL GUIDELINES

Entertainment such as a puppet show, a play, or a musical performance can bring positive distraction and enjoyment to a hospitalized child. Your visit will be of greatest benefit to the children if these guidelines and reminders are followed.

1. All performance groups must be screened and approved in advance by the Integrative Care Department.
2. **The theater space is small (15' x 19') and can only accommodate small group performances. Large groups can also overwhelm hospitalized children.**
3. Groups of individuals 18 yrs. and under must be appropriately chaperoned by an adult representative of the group. A hospital employee or trained volunteer will be assigned to your group throughout your visit/performance.
4. All members of the Performance Group should be at least 8 years of age or older. *Hospital visitor policies may change throughout the year.*
5. Arrival times: performances will be cancelled if the visiting group is more than 15 minutes late. Final determination of cancelation of the visit will be made by the manager or staff member in charge for the day.
6. Before inviting newspapers and TV stations to cover your visit, this must be cleared with our hospital. We will be contacting our *Marketing Department* to discuss the appropriateness of media coverage. No type of private photos will be allowed to be taken without permission from our hospital and our families.
7. Because our children come from a wide variety of religious, political, and social backgrounds, we prefer that the content of any presentations be religiously and politically neutral.
 - a. **While there may be very few patients or families in the theater watching your performance, remember that most of the patients will be watching it live-streamed from their hospital rooms!**
8. The stress of hospitalization increases the fears of children. Performance must NOT deal with threatening themes such as death, separation, abandonment, mutilation, illness, or medical procedures and personnel.
9. Performances must not include any potentially harmful materials such as latex balloons, fire, or knives.



10. If costumes are to be worn, costumes must be family-friendly and not frightening to children.
11. **Performances should last no more than 30-minutes.**

HOSPITAL RULES & REGULATIONS

1. **Hospital security is strict. Be prepared to show photo ID at front security desk.**
2. Because patients are ill and under stress, their reactions may differ in certain ways from those of healthy children. Do not expect an overwhelming expression of appreciation or outpourings of affection from the children. Yet, even when they appear withdrawn or bored, hospitalized children are genuinely grateful for the interest shown in them.
 - a. Greet hospitalized children as you would other children. Comment on their clothes, eyes, interests. Please AVOID questions such as "What happened to you?" How long have you been here?" and "When are you going home?" Comments such as "Get well soon!" or "See you next time!" can also be confusing to some children.
 - b. Some children watching your performance in the theater may become restless, tired, or having pain causing them to leave your performance early. Please know that this is common and there is no need for concern. Also, a patient's IV pump may beep at which time a staff person will assist the patient. Visitors cannot touch medical equipment.
3. To protect the patient and family's rights for privacy (HIPAA), we are unable to disclose information regarding the patient's reason for hospitalization. Please do not ask.
4. **Please inform ALL group members that they are NOT ALLOWED under any circumstance to photograph or film patients or even ask families if they can take photos. We will take photos of your performance and will obtain patient consent. We submit these photos to our marketing department to post on social media. We will mention and tag your organization.**
5. No groups will be allowed to visit the children if they have been drinking any alcoholic beverages/ are under the influence of any illegal substance prior to visit.
6. **In order to protect our patients from additional infections, we ask that all visitors who have been exposed to contagious diseases, i.e., chicken pox, measles, mumps, German measles, hepatitis or a draining wound and/or boil within the past four weeks do not visit. If in the past week you have experienced a sore throat, fever, cough, runny nose, diarrhea and/or vomiting (i.e. flu-like symptoms) you will not be able to visit the hospital. Visitors will be required to wash hands or use the hand**



sanitizer gel on arrival and before and after entry and exit from any patient care area per hospital Hand Hygiene policy.

7. The Integrative Care Department reserves the right to ask you to leave the premises if you do not comply with these guidelines while visiting Covenant Children's Hospital.